

Meeting Minutes - Olde Riverside BIA

Date: Tuesday, March 19th, 2024 (9:00-10:30 a.m.)

Location: Riviera Pizza

Attendees: Chris Ryan, Pete Mazza, Cathy Hendy, Laura Tucker, Markie Tuckett, Jo-Anne Gignac, Jack Quimby, Candyce Mollard

Regrets: Olivia Ryan, Nicole Thompson

Absent:

Board Members: Chris Ryan (Chair), Pete Mazza, Cathy Hendy, Laura Tucker, Olivia Ryan, Markie Tuckett, Nicole Thompson, Jack Quimby and Councillor Jo-Anne Gignac

1. Call to Order:

- The meeting was called to order by Chris Ryan at 9:00 a.m.

2. Minutes of August:

- The minutes of December were moved by Pete and seconded by Markie carried in favour by the group.

3. Adoption of the Agenda:

- The agenda of March 19th, 2024 was supported by consensus.

4. Special Notes

- Candyce will be applying for the Community Activator Grant. The submission date is March 31st, 2024
- Candyce will send out an email to council asking for input on what we would be looking to use the funds for.

5. Committee Updates:

Policy & Advocacy:

ROAD DIET UPDATE

- Jo-Anne gives an update and suggests that we need to have a traffic calming survey done and that it is difficult to achieve a road diet. She mentions that maybe not every business would be on board with a road diet for reasons such as losing street parking.
- Jo-Anne recommends that members and the community attend City Council meetings with their traffic concerns.

- Laura gives an update that Christina is still working on the website. Christina is willing to take on the website, newsletter and social media until she is given the ok from Laura that Candyce is ready to take over.

- Candyce will be given login information and email address from David Duke
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Action:

Candyce Mollard introduction

Finance:

- Current account balance; \$30,257.75
- There are 2 outstanding cheques currently.
- MGM bill is \$565.00.

Action:

- Nicole will cash end of year cheque, she has been in Florida.
- Olivia has other cheque
- Pete and Chris will sign the cheque for MGM and drop off later today

Membership:

- June 4th is the date for Meet and Greet. To be held at Timber & Plumb. From 5-8pm.
- Chris suggests having a theme/speaker this year. Jo-anne Gignac is suggested as a speaker
- Jo-anne mentions that Michelle Staticar from the city of Windsor should be contacted for anything event-related. She is a good resource.
- Pete mentions that the Lamps on the poles have been looked at by Capital Maintenance and are all working. Markie and Laura have noticed that many of the lamps have water damage/ water sitting in them.
- Chris passes down contact information for Constable Gill to Candyce. Asks that he be added to the newsletter email

Action:

Marketing:

- Laura discusses that the budget is \$12,000
- \$3500 has been earmarked for window painting next holiday season. (22 confirmed businesses in 2023)
 - Local photographer Nicole Harris gave a quote for photographs to be taken of businesses.
 - Chris suggests that possibly using an iPhone might be as efficient as getting professional photos done
- Group Discusses options for taking photos ourselves vs using a professional
- Chris suggests putting packages together for businesses and offering them a marketing package

Action:

- Chris will contact David Duke regarding any previous photos that are on file
- Chris and Candyce will get together and create marketing package

Beautification:

- Cathy presents 3 quotes from Anna's Flowers

- Approx \$3500 for spring/summer planters
 - Group Discussion about garbage cleanup around garden areas/planters
 - Jo-anne recommends finding something for the planters that requires minimal maintenance, more or a permanent structure
 - Markie speaks about a quote from Bex Designs, how she may be able to offer more minimal maintenance planters. Possibly using her quote for spring/winter
- Markie brings up concerns regarding adding planters and not having someone lined up to water. Last season multiple planters didn't survive because of a lack of watering
- Pete suggests cutting out spring flowers altogether
- Jo-anne suggests that we get in contact with Stephan from Landscape Architect in terms of creating something with impact.

Action:

- Markie makes a motion to approve annas planters for spring/summer at \$3500 and for Bex Design to do Winter/Spring with the condition that there is a watering schedule/person in place.
- Chris ammends the motion to get a quote from Bex Desgins for winter/spring before moving ahead
- Cathy will be in touch with Candyce about finding someone to take on watering.
- Chris suggests that we use Annas flowers for spring/summer planters and Bex Designs for winter/spring planters.
- Chris will contact Stephan from Landscape Architect and possibly will have him meet with the Beautification Committee. And will bring it back to the table next April

Banner Project:

- Some brackets and banners were hit by a transport truck. All banners were saved but some brackets will need to be replaced

- Meeting with Banner Committee and Legion 255 on April 5/24, to be attended by Chris
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Action:

- (Im not sure what the outcome is for the brackets)

Events:

- open streets scheduled for September 22/ 2024
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Action: Events Committee to meet with reps from Parks and Rec on April 2nd, 2024

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6. Next Meeting & Adjournment

- The next meeting will take place at (Riviera Pizza) on (Tuesday, May 14th) at 9:00 a.m.
- Motion to adjourn the meeting was moved at (10:30am) by (Chris), that was seconded by (Markie). Carried in favour.

