

Meeting Minutes - Olde Riverside BIA

Date: Tuesday, May 14th, 2024 (9:00-10:30 a.m.)

Location: Riviera Pizza

Attendees:

Regrets: Cathy Hendy, Councillor Jo-Anne Gignac

Absent: N/A

Board Members: Chris Ryan (Chair), Pete Mazza, Cathy Hendy, Laura Tucker, Olivia Ryan, Nicole Thompson, Yervant Lakhoian, Jack Quimby and Councillor Jo-Anne Gignac, Chantel Russette

1. Call to Order:

- The meeting was called to order by Chris at 9:00 a.m. Agenda

2. Minutes of August:

- The minutes of March were moved by Olivia and seconded by Jack; carried in favour by the group.

3. Adoption of the Agenda:

- The agenda of May 14th was supported by consensus.

4. Coordinator Updates

- Flower watering: Ashley is allocated about 10 hours/week for watering flowers & is doing a good job.
- We have a new constable for the area. His name is Sean Patterson.
- JoAnne will be the keynote speaker for the Spring Social. Email has been sent to all of the members, Candyce will walk around with the print outs of the event and invite everyone in person.
- Candyce attended an online seminar called SSNAPP. It was a good insight to see what is going on in our neighbourhood and comparing it with other neighbourhoods in the community..
- Newsletter went out which got a lot of "reads" and a few RSVP's for the Spring Social. Suggested to include information on the seminar she attending and provide the non-emergency number in it incase the members need it.

5. Finance:

- Half of the budget has been deposited into our account
- Insurance is all up to date and taken care of for the year
- Still waiting on KPMG for 2023 reports

Action:

- N/A

6. Beautification:

- Chris mentioned he sent out caution to Cathy to slow down on watering flowers as we will run out of budget by the summer months when we will need watering the most
- Lots of compliments on the spring flowers

Action:

- Chris to follow up with Cathy to see when the pull-out date is for the Spring flowers and to see if we can extend as they are thriving and looking great
- Obtain an update on the Windsor parkettes, gather a quote for weed killer around these parkettes
- Identify planets that have not been planted

7. Capital Works:

- Pete confirmed there are no water in the lanterns – they are just foggy looking but all light up
- Pete suggests to utilize some of the money to have an incentive to encourage small businesses to come to our area
- We have 14K in this budget, all agreed we would like to improve the 2 beacons at either end of the BIA. Pete mentioned there were 2 different electricians who have come out to attempt to fix them but nothing happened.
- Suggested to have laser cut banners for entrance/exit of the BIA

Action:

- Identify vacant spaces & find contact names for the building owners. Have dialogue with them to see how we can help market them
- Identify benches that need to be fixed. Candyce to check the benches on her walk throughs to chatting with other businesses, Laura said that there are already some identified on our asset map

8. Events:

- Chris reached out to Gary about a “fun run” but Gary said he would get back to us
- Need to find the marketing/attendance info on previous Open Streets in the past to see who our target market is
- Laura suggest bike parking /bike valet for one of the parking lots. Can reach out to Bike Windsor Essex about this.

Action:

- Events committee with meet and pair down ideas
- Next newsletter make a call to interest, who is interested, what their interested in doing & cost associated with it
- Send a separate e-blast to all of the members who wish to partake in the Open Streets Committee

9. Next Meeting & Adjournment

- The next meeting will take place at Riviera Pizza on June 11th at 9:00 a.m.
- Motion to adjourn the meeting was moved at 10am by Nicole, that was seconded by Olivia. Carried in favour.