



**OLDE RIVERSIDE**  
BUSINESS IMPROVEMENT ASSOCIATION

## MEETING MINUTES | JUNE 2024

**Date:** Tuesday, June 11, 2024 (9:00-10:30 a.m.) **Location:** Riviera Pizza

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**PRESENT:** Chris Ryan (Chair), Pete Mazza (Vice-Chair), Olivia Ryan (Secretary), Cathy Hendy (Director), Laura Tucker (Director), Jack Quimby (Director), Nicole Thompson (Director), and Councillor Jo-Anne Gignac. Member Guest: Chantel Russett

**REGRETS:** None

**ABSENT:** None

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### 1. CALL TO ORDER:

The meeting was called to order by Chris at 9:00 a.m.

### 2. APPROVAL OF THE MINUTES FROM MAY

**MOTION to approve the May board meeting minutes.**

**MOVED BY:** Jack Quimby, **SECONDED BY:** Pete Mazza. All in Favour. **MOTION CARRIED**

### 3. ADDITIONS TO/APPROVAL OF THE AGENDA

The agenda for May 14, 2024, was supported by consensus.

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### 4. SPECIAL NOTES

Chantel Russette from Urban Edge Beauty Salon has expressed interest in joining the board.

**MOTION to nominate Chantel Russette to the BIA board of directors**

**MOVED BY:** Laura Tucker, **SECONDED BY:** Pete Mazza. All in Favour. **MOTION CARRIED**

Laura to complete the formal nomination form for the City of Windsor and inform them of this change.

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## 5. COORDINATOR UPDATE

Candyce thanked everyone who stopped at the Spring Social. She had a great conversation with the Constable about implementing safety precautions for the BIA.

Candyce is attending the Jeff Speck event where he will speak on walkable cities and some things touched on at the city council meeting.

## 6. COMMITTEE UPDATES

### Policy & Advocacy

Joanne mentioned that the Environment Transportation Committee made a recommendation again about the road diet and that it be shelved. JoAnne said Riverside has never had parking meters. That money goes to additional properties for parking.

JoAnne put together a motion to try to get something for Riverside –in terms of slowing traffic down – increasing fines for speeding, etc.

JoAnne mentioned that there are speed radars on Wyandotte, which will provide data to the city to come back with recommendations for the area.

**Action: N/A**

### Finance

Chris asked for any outstanding receipts and said we are well within budget

**Action: N/A**

### Membership

Laura expressed disappointment in the turnout of Spring Social – the membership committee will consider going this event every four years following the municipal election rather than annually or doing a coffee social in the morning before businesses open if there is interest. A handful of board members were also unable to attend. Another idea is to consider doing a welcome basket for new members with the event budget instead of an event. The committee welcomes suggestions and they can be emailed to Laura or Candyce

Candyce will continue going out and meeting business owners to try to engage with them.

**Action: N/A**

### Events (Open Streets)

Chris stresses that the sub-committee start locking down some ideas as September will be here in no



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time

Framework needs to be developed as to which zones will be where  
Chris said he will get Candyce the specific email on who to reach out to for the City – JoAnne says her name is Stephanie

**Action:**

Chris to get the Scholz contact info to Candyce  
Laura to follow up with Bike Windsor Essex in regard to bike parking  
Open Streets sub-committee to meet before next month's meeting

**Marketing**

Waiting on the last photography quote

**Action:** Nicole will reach out to her cousin and forward the photography quote to either Candyce or Laura

**Beautification**

Cathy sent everyone photos of the summer prototype and everyone thought they were beautiful. It was suggested to inquire how much extra plastic trays are so we don't have to go without flowers for 10+ days. Cathy to get a price.

Cathy got a quote for power washing the sidewalks from Glidden which was \$1,500 + HST

**MOTION to spend \$1500 + HST to have the sidewalks power washed if it can take place in the timeframe our planters are empty to ensure underneath can be cleaned.**

**MOVED BY:** Laura Tucker, **SECONDED BY:** Cathy Hendy. All in favour. **MOTION CARRIED**

Cathy submitted an ad to the horticulture program for a gardener to assist and maintain summer gardens, she'll keep the board posted.

Cathy connected with Mike Mazza in regards to refurbishing our benches and she stated that they will all be finished by the end of the week

Cathy bought some solar panel lights from the dollar store for the gardens to enhance their appearance in the evening. Understanding that some will be stolen, it's recommended we purchase more than we need. They are \$1.50 each x 60 lights which would be \$90 + HST

**MOTION to spend \$100 + HST to have purchase planter lights for the gardens and planters.**

**MOVED BY:** Cathy Hendy, **SECONDED BY:** Laura Tucker. All in favour. **MOTION CARRIED.**

**Action:** Cathy to inquire with Frank how much purchasing the plastic trays would be

**Capital Works**

No report.



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**Action:** N/A

### **Banner Project**

Banner project is all set for this year.

Chris has to complete the right-away application for the city and certificate of liability which covers if a banner falls and hits someone on the head.

The banners will be up on either September 8th or September 12<sup>th</sup>, right before Open Streets

We will have to purchase about 6 brackets that need to be replaced .

Chris will finish this up with Marty from the Legion and get the applications into the city this week.

Cathy asked about the weathered banners that are on the boat sculptures at both ends of the BIA. When ordering new banners to replace any that were damaged, the BIA should get a price for the triangle banners as well.

Pete said that he talked to multiple electricians and nobody could figure out how to properly light them as there are limited electricity options available because they are in the middle of the road.

### **7. NEW BUSINESS**

Chris announces that as of today, he will be stepping down as Chair.

He is very grateful and optimistic about the current board and thanks everyone for their continued involvement and all the world everyone has done since he has been involved.

Chris will continue to work with the new chair as he/she transitions into the role.

Cathy Hendy nominates Laura Tucker as the new board chair. Laura Tucker asks if anyone else wishes to step up. Seeing no other interested parties, Laura Tucker agrees to step in as Chair.

**MOVED BY:** Cathy Hendy, **SECONDED BY:** Peter Mazza. All in favour. **MOTION CARRIED**

### **8. NEXT MEETING & ADJOURNMENT**

**MOTION TO ADJURN at 10:13 AM: MOVED BY:** Olivia Ryan, **SECONDED BY:** Laura Tucker. All in favour.  
**MOTION CARRIED**

### **Upcoming Meeting Dates:**

Open Street Sub-Committee: Jun 24, 2024 at 10 am at the Thompson House

BIA board meeting: July 9, 2024 at 9:00 a.m. at Ingenuity Counsel located at 5886 Wyandotte St E.



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\*Amendment to the minutes was made on July 9, 2024 for a motion that was made for the beautification committee. Motion to spend \$100+ HST to purchase planter lights for the garden and planters is changed to; **MOTION- to spend \$200+HST to purchase planter lights for the garden**